

Portland Custodians' Civil Service Board
Established 1937
November 19, 2024
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the November 19, 2024 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on November 19, 2024, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, Board Secretary Jo McClain, and Tim Curtin for SEIU were also in attendance.

The meeting was called to order at 4:02 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes of November 05, 2024

Mr. Caufield moved to approve the minutes of the November 5 meeting as read. Mr. Hathaway approved and seconded the motion.

2. Approval of Hiring List

There were 14 applicants for open positions with CCSB. Two were interviewed and both of those individuals were on the list. This was the first hiring list since the revised Rule 3 went into effect, so no testing was done, and thus no test scores. The figures for the November 5 meeting (not available when the those minutes were written) were 17 applicants, 4 who took the test, and 3 who were interviewed and on the list. Test scores were 100%, the average interview score was 74.21%, and the overall average was 87.10%.

Later in the meeting, Mr. Leavitt noted that “the ball got dropped” between HR and the recruiting team, and advertising had fallen short of goals. PPS has corrected the issue, and job postings are getting more hits. It is believed the increase represents people interested in the job, as opposed to those who apply simply to fulfill job search requirements for unemployment. Mr. Leavitt added that there are currently 24 vacancies.

3. Updates on Potential Board Members

Mr. Hathaway noted that he is continuing to reach out to people, and there were no further updates.

The next meeting was set per the two week schedule for December 03, 2024. The meeting was adjourned at 4:05.

Jo McClain / CCSB Secretary